

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

September 21, 2021 at 7:00 PM, Hiram Township Townhall

**Present:** Trustees; Chairman Jack Groselle, Steve Pancost and Fiscal Officer Diane Rodhe.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

**Reading of the Minutes:**

Steve Pancost motioned to approve the August 17, 2021 Meeting Minutes. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE.

**Public Comment:** None

**Fiscal Officer:**

Diane Rodhe presented the following items:

The 2019-2020 Audit report has been received.

Builder's Exchange Construction sent a Public Records Request for bid results for chip and seal.

Jay Sayre contacted Trustee Jack Groselle twice to inquire about bidders for the chip and seal notice.

Resolution R-2021-62 for the Opioid Liability Lawsuit was submitted.

OTARMA sent an information sheet to be completed.

An announcement was received from Portage County Good Deeds. They will schedule a time to come and present information to the Trustees.

Information regarding the ODOT Stimulus Program has been received and passed along to the Trustees. Tom Matota has arranged to meet with the County Engineers Office to review possible projects in the township.

The 2022 Portage County Local Government statement arrived. Funds are calculated to be \$35,662.00.

The solar light fixture that was purchased for the cemetery flag needs to be returned.

The application for the MORE Grant has been submitted to OTARMA.

**Police Report:** No comments

**Fire Report:** August response time is 4 minutes and 20 seconds.

Chief Byers reported the following:

The amount of mutual aid calls can affect the response time.

The noon fire siren has been irregular but should be improving. Dispatching has been going well.

The Village of Hiram passed an ordinance for mutual aid to charge \$350.00 per run and an increase of \$1500.00 was requested for the EMS payroll budget.

Chief Byers suggested adding a fire hydrant to the proposed water line that will eventually supply the new building on State Route 82.

A red light should be added to the roof of the new building to be used as an indicator when using the helipad.

Jack Groselle motioned to have the red light added to the roof. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE.

#### **Old Business:**

Hal Stamm provided a progress report on the construction project.

The distribution box has a grate and it should have a closed lid.

The water needs to be supplied to the building site and Hal will meet with the Village of Hiram about tapping into the existing water source and running the line to the building.

Portage County will require a resolution with the township requesting water to be supplied by the county. Once we submit the resolution, we will receive a formal denial from the county so that a line from the Village of Hiram can be quoted. Diane will send the resolution to the attention of Tia Rutledge and John Vence.

**Resolution 2021-65:** Jack Groselle motioned Resolution 2021-65 to serve as a written request for the Portage County Water Resources Department to provide water service to the new township garage located at 6352 State Route 82, Hiram, OH 44234. In addition, to provide a water line from the Village of Hiram, an easement across the Groselle property will be required and recorded with Portage County. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE.

**Resolution 2021-66:** Steve Pancost motioned to cover the cost of an easement for a water line to cross the Groselle property between the water tower and the township building. Jack Groselle seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE.

#### **New Business:**

**Resolution 2021-67:** Jack Groselle reviewed the 2022 OTARMA Liability Insurance quote and recommended changing deductibles on Page 8 to \$10,000. Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE.

**Resolution 2021-68:** Jack Groselle motioned to partner with the Village of Hiram and prepare a Bid Notice to accept bids for 6 years of weekly Solid Waste (current Kimble contract ends 7/1/22) and Recycling (current Portage County contract ends 7/1/22). Steve Pancost seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE.

It was also mentioned that billing for both the solid waste and recycling could possibly be done through county taxation similar to the current recycling billing procedure.

Jack Groselle talked to John Ziska about the Hankee Road bridge.

Steve Pancost asked Chief Byers about the procedure in the event of a leaking gas line as happened when Davey Tree hit a gas line in Hiram Rapids. Chief Byers advised that if the Fire Department is notified, they will respond, monitor the leak for the amount of gas being released into the air, and secure the area.

**Zoning:**

Zoning Inspector Rich Gano reported that he is monitoring vehicles on Washburn Rd and he has received permit applications for an accessory building, a barn, and a fence.

**Road Report:**

Tom Matota reported that chip and seal is going well. They will be finishing up on Vaughn, Allyn, and Alpha roads.

Jack Groselle motioned to pay the bills and adjourn the meeting at 8:07 PM. Steve Pancost seconded the motion.

9/21/21 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4966.82	
electronic	Wages	Salary	4398.78	
electronic	Wages	Wages	5290.56	
electronic	OPERS	2021 Aug Contributions	4391.41	
electronic	IRS	2021 Aug WH	2235.14	
electronic	State of Ohio	2021 Aug WH	337.44	
electronic	State of Ohio School District	2021 Aug WH	126.67	
electronic	Ohio Dept. of Job & Family Services	2021 2nd Quarter Unemployment	168.45	
electronic	United Health Care	2021 Oct Healthcare Premium	6461.70	
electronic	Middlefield Bank	ACH Fee Aug	25.00	
electronic	Frontier	DSL	51.98	
electronic	Middlefield Bank	VISA - Solar Light	192.00	
11564	Village of Hiram	Water Townhall and Garage	15.27	
11565	Ohio Edison	Electric 402, 180, 162, 936, 729, 149, 910	1097.97	
11566	Verizon Wireless	Road Supervisor & Zoning Inspector	84.26	
11567	Dominion East Ohio	Natural Gas Townhall & Garage	199.38	
11568	Centerra	Fuel	1180.26	
11569	Superior Dental & Vision	2021 Sept Premium	164.54	
11570	Hiram Police Department	Patrol & Mileage	2021.30	
11571	Village of Hiram	Fuel	119.04	
11572	UH Occupational Health	Random Drug Scree	55.00	
11573	Hiram Post Master	Post Office Box 1 yr	100.00	
11574	Copley Ohio Newspapers	Advertising	14.58	
11575	Roberta Zuver	Townhall Cleaning	35.00	
11576	Treasurer of State	UAN Fees and 2019-2020 Audit Fee	2820.70	
11577	Charles E Harris	2019-2020 Audit	1488.00	
11578-11583	void	void	0.00	
11584	HC Reimbursement	HC Reimbursement	2483.56	
11585	HC Reimbursement	HC Reimbursement	105.00	
11586	Integra Excavating LLC	Construction Inv #9	67455.92	
11587	Service 1	Radio	2100.00	
11588	Ohio Dept. of Agriculture	Pesticide Applicator License	35.00	
11589	TL Service Center	Repairs	102.24	
11590	Quick Service Welding	Repairs	40.00	
11591	Cleveland Plumbing	Repairs	17.26	
11592	Middlefield Farm & Garden	Repairs	34.13	
11593	Industrial Connections	Supplies	182.06	
11594	Mantua Hardware Lawn & Garden	Supplies	86.12	
11595	Russell Standard	RS2 Liquid Chip & Seal	9381.73	
11596	Carter Lumber	Supplies	41.37	
11597	Weaver's Tree Service	Tree Removal	675.00	
11598	Powerplan	Repairs	6.00	
	State of Ohio Division of Liquor Control	Liquor Permits	14.00	
	Zoning Fee - Lenke	New Home		100.00
	Zoning Fee - Svonavec	Garage		50.00
	Zoning Fee - Carpentry Works	New Home & Impact Fee		550.00
	Portage County Auditor	Aug Local Government HB		518.54
		Aug Local Government		2,771.00
		Real & Special 2nd Half Property Tax		373,399.56
	Ohio Bureau of Workers Compensation	Employer Premium Refund		23.00
	Anthem Blue Cross	Healthcare Premium Rebate		70.13
	Portage County Auditor	Sept Local Government HB		518.54
		Sept Local Government		3,291.19
	Portage County Auditor	2021 Aug License Tax		840.48
		2021 Aug Permissive Tax		1,120.50
		2021 Aug Gasoline Tax		12,335.53
		2020 Manufactured Home 2nd Half		241.35
	Anthem Blue Cross	2020 Healthcare Premium Rebate		70.13
electronic	Middlefield Bank	2021 Aug Interest		260.43