

Hiram Township Trustees

Hiram Township Trustees Regular Meeting Minutes

December 22, 2021 at 7:00 PM, Hiram Township Townhall

**Present:** Trustees; Chairman Jack Groselle, Steve Pancost, Debra Blake, and Interim Fiscal Officer Jill Corbett.

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

A moment of silence was taken for the sudden death of Fiscal Officer Diane Rodhe.

**Reading of the Minutes:**

Steve Pancost motioned to approve the November 16, 2021 Meeting Minutes.

Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Debra AYE, Steve AYE.

Chairman Jack Groselle presented to the Board the Contract for Recycling Collection with Kimble Recycling & Disposal, Inc. and the Village of Hiram and the Township of Hiram starting January 1<sup>st</sup>. 2022. Steve Pancost motioned to accept the contract with Kimble Recycling & Disposal, Inc. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE.

There was a question if Kimble service was getting better. Joe Sciarretti, representing Kimble replied that it was, they are getting their work force back now, and is steadily getting back on track.

The contract was signed and copies were distributed to the Board, Fiscal Officer, and to Joe Sciarretti who was present. Kimble will be sending out letters to the residents of the township.

**Public Comment:** None

**Fiscal Officer:**

Jill questioned if the Department of Commerce request for wages paid to Integra Excavating had been handled. Yes, Hal Stamm has submitted the information to the Department of Commerce and to date hasn't heard anything back from them.

**Resolution 2021-80:** Jill requested a Resolution for approval of a Temporary Appropriation for 2022. Steve Pancost made this motion. Debra seconded the motion. Roll call was taken, Jack AYE, Steve AYE, Debra AYE.

Jill has looked at the CARES Grant Monies. It looks as though that the monies have been spent for 2021. There are still monies available in ARPA Grant.

**Old Business:**

Debra reported that the “No Engine Brake” sign on the section of State Route 305 that goes downhill to State Route 88 was moved so can be seen more easily.

Steve Pancost read the Special Emergency Meeting Minutes from Sept. 13, 2021 that was held at 4:30 p.m. Present; Stacy Turner, Trustee Debra Blake and Trustee Steve Pancost. The Special Meeting was held to appoint an interim Fiscal Officer until a Fiscal Officer can be appointed to carry out the term. Debra Blake made the motion to appoint Jill Corbett as Interim Fiscal Officer. Steve Pancost seconded the motion. All AYE’s. No further business was discussed and the meeting was adjourned at 4:45 p.m.

**New Business:**

Jill has met with Catherine Rodhe, Diane’s daughter, she would like the township’s property removed from the house. Tom Matota and Jill will make the arrangements with Catherine to move the office equipment out of Diane’s house. Tom will store them in the township garage until they are needed.

The Board will have a Special Meeting on January 2, 2022 at 12:00 p.m. to appoint a Fiscal Officer to fulfill the duties of Hiram Township Fiscal Officer for the remaining term. Jill will advertise the Special Meeting in the Villager.

**Resolution 2021-81:** To accept and donate Nopec \$1,000.00 Grant to the Hiram Fire Department. Debra made this motion. Steve seconded. Roll call vote was taken, Jack AYE, Steve AYE, Debra AYE.

**Resolution 2021-82:** Hiram Township does not want to participate in NOPEC Energy Saving Plans. The residents can decide on their own who they would like to be their carrier. Debra made this motion. Steve seconded it. Roll call vote was taken, Jack AYE, Steve AYE, Debra AYE. Jill will send the Resolution to NOPEC.

Jack would like the township to donate \$1,000.00 to the Hiram Fire Department in Diane Rodhe’s name. Steve made this motion. Debra seconded it. Roll call was taken, Jack AYE, Steve AYE, Debra AYE. All in favor and the motion Carried.

Jack has put insurance on the new building.

Jack questioned Hall Stamm on the keys for the new building. They will have the Fire Chief check the lock box to see if a key is in there, and if they work on the doors. If not, Hal will contact Bica Locks to have keys made.

**Zoning:**

Rich Gano reported he has been very busy. He has issued permits for two new Home, a garage, an accessory building, and a fence permit for December. Rich provided the Board a copy of the 2021 Permits that he issued. There were 42 permits issued in total. A new building is going up on St. Rt. 82 that he is questioning if it’s a home or a pole building. Rich will check into this.

**Police Report:** None

**Fire Report:** None

**Road Report**

Tom Matota reported everything is going well. They are using their vacation time.

Tom questioned the Board if the proposed guardrail in front of the new building can be put on hold? It will be difficult to plow around it, and for snow removal. Jack said they can hold off for this winter and see how it goes.

Tom spoke on the progress to the new building, and the items that still need addressed. Plumbing needs to still work on the heating system, they have a few days' worth of work still. Electric needs to wire all the pumps and sub-panel, they think they have a weeks' worth of work left. The HVAC people needs to hook up the floor heating. The latest check for Integra Excavating will be held until this work is completed.

The Board agreed that if Integra's price for the red light to be installed was not feasible, they would give Hal the authority to hire a local electrician to this work.

The township hopes to get their Occupancy Permit first of the year.

16Steve Pancost motioned to pay the bills and adjourn the meeting. Debra Blake seconded the motion. All in favor say AYE, Jack AYE, Steve AYE, Debra AYE.

Meeting adjourned at 7:54 PM.

<b>12-22-21 Meeting Payments and Receipts</b>				
<b>Warrant</b>	<b>Payee</b>	<b>Description</b>	<b>Expenses</b>	<b>Received</b>
electronic	Wages	Wages	4534.42	
electronic	Wages	Salary	4425.64	
electronic	Wages	Wages	6469.97	
electronic	OPERS	2021 Oct Contributions	3774.52	
electronic	IRS	2021 Oct WH	2166.39	
electronic	State of Ohio	2021 Oct WH	322.85	
electronic	State of Ohio School District	2021 Oct WH	120.84	
electronic	United Health Care	2021 Dec Healthcare Premium	6461.70	
electronic	Frontier		51.98	
11643	Janet Pancost	BZA Meetings 2021	140.00	
11644	Gary Bott	BZA Meetings 2021	175.00	
11645	Tierney Bryant	BZA Meetings 2021	210.00	
11646	Tom Franek	BZA Meetings 2021	35.00	
11647	Judy Zidonis	BZA Meetings 2021	210.00	
11648	John Groselle 2nd.	BZA Meetings 2021	70.00	

11649	Ohio Edison	Street Lighting and Building Electric	1529.93	
11650	Eric Hankinson	BZA Meetings and Secretarial Duties	390.00	
11651	Hiram Police	Patrol & Mileage	2052.65	
11652	Village of Hiram		313.72	
11653	Hal Stamm	Patrol & Mileage	480.00	
11654	Hiram Police		3163.32	
11655	Cuyahoga Asphalt Material	Materials	382.57	
11658	Tom Matota	Health Reimbursement	405.19	
11659	Catalyst Life Service	Uniforms	393.55	
11660	Copley Ohio Newspaper	Zoning Advertisement	26.50	
11662	Superior Dental	Dental Insurance	164.54	
11663	Verizon Wireless	Telephone Services	167.08	
11664	Dominion East Ohio Gas	Town Hall Natural Gas	77.55	
11665	Village of Hiram Water	Water bill	15.27	
11666	Carter Lumber	Materials	206.46	
11668	Garrettsville Hardware	Keys	8.96	
11669	Middlefield Bank		88.76	
11670	BWC	2022 Annual Installment	2280.00	
11671	BWC	December Installment	154.76	
11672	Cuyahoga Landmark	Propane	1092.22	
11673	Village of Hiram	4th. Qtr. Protection EMS, Fire	72557.23	
11674	Integra Excavating	New Building	77954.15	
11675	Municipal Signs	Signage	305.00	
11677	Power Tool & Supply	LED Flashlight	59.95	
11678	Centerra	Fuel	499.88	
11679	Mantua Hardware Lawn and Garden	Misc.	259.85	
11680	Preston	2019 Ford 150 Repairs	2660.61	
11681	Middlefield Farm and Garden	Shaft/Clip	160.95	
11682	Mantua Auto Parts	Battery	326.21	
	Portage County Auditors	Permissive Tax		965.96
		State License Tax		651.26
		Gas Tax		12,178.81
	Portage County Auditors	Local Government		3,056.45
		Local Government HB		518.54
	OTARMA	Budget Discount		1,193.81
	Portage County Auditors	Local Government		3,204.72
		Local Government HB		518.54
	Eric Hankinson	Zoning Permit fees		350.00
		Zoning Permit fees		350.00
		Zoning Permit fees		150.00

	<b>Middlefield Bank</b>	<b>Interest</b>		<b>238.08</b>
	<b>Tom Matato</b>	<b>Scrap Metal</b>		<b>26.50</b>
		<b>scarp Metal</b>		<b>55.00</b>
			<b>\$ 197,345.17</b>	<b>\$ 23,457.67</b>