

Hiram Township Trustees

Special Meeting Minutes

March 31, 2022 at 7:30 PM, Hiram Township Complex

Present: Trustees; Steve Pancost, and Debra Blake. Fiscal Officer Eric Hankinson. Road Supervisor Tom Matota. Public; None

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

Reading of the Minutes:

Mr. Hankinson asked the Trustees to forgo reading of the previous meeting's minutes for the next upcoming regular meeting for expediency purposes.

Fiscal Officer:

- Presented the Trustees the proposed 2022 Permanent Budget for the Township, including what was already spent to date in the individual funds. Mr. Hankinson explained that we still have unused funds from the initial ARPA payout, some of which will be used for the new Building Generator, funding towards a new EMS Squad vehicle purchase by the Hiram Fire Association, any incidentals related to construction of the new Facility that are still outstanding.
- **Resolution 2022-006:** Ms. Blake motioned to accept the proposed permanent budget, Mr. Pancost seconded. Roll Call Vote on the Motion: All Ayes.
- Portman Electric was sent a 50% down payment to start the process of procuring the new 22kw Building Generator for the new Facility.
- Mr. Hankinson working on access regarding ARPA reporting of funds.

Public Comment:

None

Old Business:

Mr. Pancost stated that the Township received clarity regarding 'cash-in-leu' regarding health insurance of employees after reviewing with the Portage County Prosecutor and the Township's Insurance Administrator. Mr. Pancost will provide Mr. Hankinson with the necessary paperwork to become a resolution at an upcoming meeting. Ms. Blake motioned to offer the 'cash-in-leu' option to the Township Employees, Mr. Pancost seconded the motion. This will become **Resolution 2022-006.1**.

New Business:

None

Road:

Mr. Matota reminded Mr. Hankinson that a letter needs sent to the County Engineers for Chip & Seal Bid Book, as well as for surveying the Road Right of Way for Cadek Road. Mr. Matota mentioned that the Township ordered around 420 tons of Road Salt this last season and that the ODOT bid submission to purchase road salt for the 2022-2023 winter season should be coming very soon.

03-31-22 Meeting Payments and Receipts

Warrant	Payee	Description	Expenses
11737	Tom Matota		\$53.61
11738	George Firtik		\$46.20
11739	Portman Electric		\$10,000.00
11740	Stamm Contracting Company, INC.		\$633.00
11741	Industrial Connections, INC.		\$9.88
11742	Quick Service Welding & Machine		\$215.00
11743	Village of Hiram		\$72,557.23
11744	Village of Hiram		\$12,636.01
11745	Superior Dental Care		\$191.98
11746	Arms Trucking Co, Inc.		\$910.79
11747	Village of Hiram Water		\$16.80
11748	Powerplan (Murphy)		\$501.24
11749	Tom Matota		\$734.74
11750	Ohio Edison		\$260.70
11751	George Firtik		\$2,934.30
11752	Tom Matota		\$155.84
electronic	Wages		\$4,942.13
			\$106,799.45