

# Hiram Township Trustees

## Regular Meeting Minutes

December 20, 2022 at 7:00 PM, Hiram Township Complex

**Present:** Trustees; Chairman Jack Groselle, Steve Pancost, and Debra Blake. Fiscal Officer Eric Hankinson. Zoning Inspector Rich Gano. Road Supervisor Tom Matota. Public; Brant Jessel, Andy & Cindy Pfaff

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

### **Reading of the Minutes:**

Read minutes from 11/15/22 meeting.

### **Fiscal Officer:**

- Brant Jessel presented the paperwork to finalize sale of the 11588 Ryder Rd Garage building. Ms. Blake motioned to sign the paperwork, Mr. Pancost seconded the motion. Roll Call Vote on the Motion: All Ayes.
- OTARMA performed a Risk Assessment with Mr. Hankinson. Only a few small suggestions were identified.
- NOPEC money for new Generator will be collected as soon as the web site opens back up in the new year.
- Rapids Church – Emailed Township’s OTARMA Coverage Summary to Alicia & Rudy that attended the last meeting.

### **Public Comment:**

Andy & Cindy Pfaff complimented the Road Maintenance Crew on their terrific job of maintenance of the Township’s roads. Andy & Cindy are residents of Thrasher Rd. They raised concerns regarding an accessory building constructed by their neighbor, Joe Ober, and how close the building is to their property line. Information was provided to the Trustees and Mr. Gano. Mr. Gano will speak with Mr. Ober, and the Trustees suggested that Andy & Cindy speak with the Township’s Board of Zoning Appeals. Follow up at a future meeting.

### **Old Business:**

Mr. Pancost followed up with the RCCA. They will keep their insurance they have on the Rapids Church. The charge of the meter at the church should be split with the RCCA instead of having the Township install a separate meter to power the proposed lighting of the Flag Pole there at the Rapids Church. Mr. Groselle suggested that the RCCA should send copies of the bills quarterly and the Township would pay its share of the electrical bill. Ms. Blake motioned that the RCCA should send the Township a quarterly bill (along with copies of the monthly electric bills for that quarter) and the Township will pay 50% of that cost. Mr. Pancost seconded the motion. Roll Call Vote on the Motion: All Ayes.

Mr. Pancost also mentioned that for Regional Planning, the Township is on the list for Parks grants. The Township is still waiting for the maps that were ordered over 6 months ago.

The Township is still waiting for information from Mike Collins (Portage County Engineers) regarding the Udall Rd speed study that was submitted to ODOT.

**New Business:**

No new business

**Road:**

No break downs and smooth sailing so far. Still having some issues with the rusty water at the Township Facility. Mr. Matota asked the Trustees if he can order a new Asphalt Hotbox trailer. The decision was deferred until 2023.

**Zoning:**

Mr. Gano has been working with Andy & Cindy Pfaff for the last few months regarding their concerns of Mr. Ober. Mr. Gano will reach out to the Portage County Prosecutor to get clarity around the issue at hand. 29 permits were issued during 2022. Mr. Gano also secured a search warrant for Thomas Mihelick of 12837 Washburn Rd that has many vehicles parked on his property.

**Police:**

November 2022: 98.75 Patrol hours, 1098 miles driven, 10 traffic stops and 1 citation issued.

**Fire:**

November 2022: 34 runs for the Township, average response time is 4:06.

Ms. Blake motioned to Pay the Bills. Mr. Pancost seconded the motion. Roll Call Vote on the Motion: All Ayes. The meeting ended at 8:09pm.

**12-20-22 Meeting Payments and Receipts**

<b>Warrant</b>	<b>Payee</b>	<b>Description</b>	<b>Expenses</b>	<b>Received</b>
11920	Hiram Village	ARPA money to Fire Department	\$198,150.00	
11921	Cuyahoga Landmark		\$2,571.55	
11922	Catalyst Life Services		\$547.06	
11923	Mars Electric Co.		\$1,000.65	
11924	The Flag Store, LLC		\$76.50	
11925	Hartville Hardware		\$296.10	
11926	Mantua Hardware Lawn and Garden		\$93.36	
11927	DJM Sales		\$24.00	
11928	Centerra Co-op		\$618.50	
11929	Carter Lumber		\$8.50	
11930	Mantua Auto Parts		\$250.00	
11931	Stamm Contracting Company		\$71.40	
11932	Municipal Signs & Sales		\$264.00	
11933	Superior Dental Care		\$137.12	
11934	Gee-Ville Auto Parts		\$17.48	
11935	Charter Communications		\$175.94	
11936	Village of Hiram	EMS and Fire	\$75,827.23	
11937	Village of Hiram		\$57.86	
11938	Hiram Police Dept.		\$3,516.18	
11939	Powerplan		\$254.72	
11940	Ohio Edison		\$997.50	
11941	Thomas Matota		\$1,663.82	
electronic	Wages		\$20,376.32	
electronic	Windstream		\$84.70	
electronic	Middlefield Bank		\$25.00	
electronic	Middlefield Bank	Interest		\$1,451.70
deposit	Middlefield Bank	Sale of Ryder Rd Garage		\$167,301.25
deposit	Wagner	Pipe Replacement		\$175.00
deposit	County Auditor			\$20,455.53
deposit	Zoning Permits			\$150.00
deposit	Dept. of Liquor Control			\$14.00
deposit	OTARMA			\$858.15
deposit	Dominion East Ohio			\$15.58
deposit	Portage County Clerk of Courts	Traffic Tickets		\$73.00