

# Hiram Township Trustees

## Regular Meeting Minutes

March 21, 2023 at 7:00 PM, Hiram Township Complex

**Present:** Trustees; Chairman Jack Groselle, and Steve Pancost. Fiscal Officer Eric Hankinson. Zoning Inspector Rich Gano. Road Supervisor Tom Matota. Public; Hiram Fire Chief Bill Byers, Brant Jessel, Gary Burden, Jacob Ober, David Davis

This meeting is being recorded to facilitate the written minutes. The tape will be preserved until the minutes are approved.

### Reading of the Minutes:

Minutes from the 12/20/2022 were read. The Board noted a few minor corrections. Mr. Pancost motioned to accept the minutes with corrections. Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes. Note that Ms. Blake was not physically present for this meeting and that Mr. Pancost is taking responsibility for the motions made.

Minutes from the 01/17/2023 were read. The Board noted a few minor corrections. Mr. Pancost motioned to accept the minutes with corrections. Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes. Note that Ms. Blake was not physically present for this meeting and that Mr. Pancost is taking responsibility for the motions made.

Minutes from the 02/21/2023 meetings were read. The Board noted a few minor corrections. Mr. Pancost motioned to accept the minutes with corrections. Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes.

### Fiscal Officer:

- Mr. Hankinson reached out to Josh Johnston again regarding posting minutes and Agricultural Exemption Permit for Zoning.
- The NOPEC Community Event 2023 application was reviewed. Mr. Pancost motioned that the Township participate in the NOPEC Community Event Sponsorship for 2023. Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes. **Resolution 2023-11**
- The NOPEC Energized Community Grant 2023 application was reviewed. Mr. Pancost motioned that the Township participate in the NOPEC Energized Community Grant for 2023. Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes. **Resolution 2023-12**
- The Board reviewed the Permanent Appropriations for 2023 Budget, as provided by Mr. Hankinson. Mr. Pancost motioned to accept the Permanent Appropriations for 2023. Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes. **Resolution 2023-13**
- Mr. Hankinson received paperwork for the Stormwater fees due to the County Treasurer. There was a discrepancy that Mr. Hankinson noted regarding the main property and the amount of the fee. Mr. Hankinson will follow up with the County Auditor soon to review why the property is not considered exempt.
- Mr. Matota noted that there is a Bequest Fund that Mr. Hankinson needs to look into. Possible that if the interest is not withdrawn periodically, then it is possible that the State of Ohio may close the account.

**Public Comment:**

None

**Old Business:**

Mr. Pancost talked to Dave Joyce regarding a bridge on Hankee Rd that needs repaired. Mr. Groselle asked if the bridge were removed, would it just be replaced with a large pipe. Mr. Matota explained to the Trustees that ideally the road itself possibly be realigned within the Road Right of Way. He suggested that the Trustees and himself meet at the location of the bridge to better understand what could be done to correct the problem. Mr. Pancost agreed that the Township start conversations with the Portage County Engineers regarding this.

**New Business:**

The Township advertised that bids would be accepted for the purchase of the shed at the front of the 6352 SR 82 Property. The following bids were provided to the Trustees:

- Gary Burden - \$3,005.01
- Brant Jessel - \$4,242.42
- Jacob Ober - \$3,750.00
- David Firtik - \$4,000.00
- David Davis - \$501.00

Mr. Pancost motioned to accept the bid from Brant Jessel to purchase the shed from the Township. Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes.

**Road:**

Mr. Matota noted that there hasn't been requests for Drug & Alcohol testing for the Road employees as of late. Mr. Hankinson will follow up with University Hospitals to determine what the status of the program is and why the Township hasn't been contacted as of late to have a random screening done.

There is still significant issues with iron in the water for the Township Facility. Mr. Matota was directed, by the Village, to contact CT Consulting. He had an initial conversation with them regarding having a water line installed to the 6352 SR 82 Property. Mr. Matota suggested that a 2" water line will be sufficient to supply the Township Complex. Mr. Matota asked the Trustees if they would be OK with open trenching to install the water line on the property. The Trustees stated they were fine with that. The new water line would terminate at a meter attached to the water tower next to the property. Mr. Matota will reach out to Mays Plumbing to get a quote for the trenching and install of the 2" water line.

Mr. Matota asked the Trustees if they would like to participate in the County Bid for Chip & Seal projects. Mr. Pancost motioned for Portage County Engineers to draw up specs for the Chip & Seal bidding process. Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes. **Resolution 2023-014**

Mr. Matota tried reaching out to Ohio Edison/First Energy regarding a possible light and pole at the Rapids Cemetery. He was told that the Engineering department will reach out to Mr. Matota eventually. Mr. Pancost gave Mr. Matota a contact to reach out to that may speed up the process.

Mr. Matota followed up with Mr. Hankinson to pay the Southeastern Equipment for the new Asphalt Hotbox so that the trailer can be licensed.

**Zoning:**

Four permits this meeting: Ag permit for John Yoder Abbott Rd, Ag permit for John Cymanski 11880 Abbott Rd, Deck permit for 7831 Wrenwood Dr, Ag permit for Hansen 5585 Winchell Rd.

The Portage County Prosecutor has the Township resolution filed with the County Court regarding Mr. Mihelick.

A letter will be sent to a resident on Winchell Rd regarding a junk vehicle with no doors, hood, etc sitting out in the yard.

**Police:**

February 2023: 92.5 Patrol hours, 1067 miles driven, 13 traffic stops and 1 citation issued.

**Fire:**

February 2023: 34 runs for the Township, average response time is 4:06. Chief Byers met with Village Councilman Chris Szell regarding budget for the Village Fire Department. Conversations are ongoing.

Mr. Pancost motioned to Pay the Bills, Mr. Groselle seconded the motion. Roll Call Vote on the Motion: All Ayes. The meeting ended at 8:31pm.

**03-21-23 Meeting Payments and Receipts**

<b>Warrant</b>	<b>Payee</b>	<b>Description</b>	<b>Expenses</b>	<b>Received</b>
11973	Mantua Auto Parts		\$5.20	
11974	Carter Lumber		\$54.65	
11975	Gee-Ville Auto Parts		\$100.38	
11976	Mantua Hardware Lawn & Garden		\$265.10	
11977	Portage County RPC		\$2,120.83	
11978	Centerra Co-op		\$2,725.61	
11979	Preston		\$111.91	
11980	Quick Service Welding & Machine		\$346.00	
11981	Portage County Health District		\$275.00	
11982	Municipal Signs & Sales Inc		\$1,217.10	
11983	Cleveland Plumbing Supply		\$310.85	
11984	Middlefield Farm & Garden		\$70.02	
11985	Dexter Company		\$2,060.00	
11986	Industrial Connections, Inc		\$93.07	
11987	J&B Fleet Industrial Supply		\$136.85	
11988	Stamm Contracting Company		\$15.00	
11989	Powerplan (Murphy)		\$104.90	
11990	Hartville Hardware		\$87.53	
11991	Cuyahoga Landmark		\$2,753.85	
11992	Charles Harris & Associates		\$475.00	
11993	Village of Hiram		\$72,557.23	
11994	Harrison Machine & Plastic Corp		\$15.00	
11995	Morton Salt Inc		\$12,853.63	
11996	Portage County Treasurer		\$4,028.72	
electronic	Ohio Edison		\$2,091.56	
electronic	Wages		\$15,308.41	
electronic	Windstream		\$100.92	
electronic	Middlefield Bank	VISA	\$74.14	
electronic	Middlefield Bank	ACH Service Fees	\$25.00	
electronic	Middlefield Bank	Interest		\$1,348.54
electronic	Ohio Bureau of Employment Services		\$469.80	
electronic	United Site Services		\$564.59	