

Hiram Township Trustees

Regular Meeting Minutes

April 22, 2025 at 7:00 PM, Hiram Township Complex

Present: Trustees; Chairman Jack Groselle, Steve Pancost and Debra Blake. Fiscal Officer Eric Hankinson. Zoning Inspector Rich Gano. Road Supervisor Tom Matota. Public; None

This meeting is being recorded to facilitate the written minutes. The recording will be preserved until the minutes are approved.

Reading of the Minutes:

Mr. Hankinson read the minutes from the March 25, 2025 meeting. A few corrections were noted. Mr. Pancost motioned to accept the minutes with corrections. Ms. Blake seconded the motion. Roll Call Vote on the Motion: All Ayes.

Fiscal Officer:

- Chip & Seal Bid submissions to the Trustees:
Melway Paving - \$130,498.60 Base, \$117, 216.50 Alt
Geauga Highway - \$140,865.31 Base, \$125,968.25 Alt
Ronyak Paving - \$146,040.65 Base, 126,943.25 Alt
Specialized Construction - \$163, 917.95 Base, \$144, 836.50 Alt
All bids have been submitted to the Portage County Engineering Department for review.
- ODOT 2025 Salt Program Participation. Mr. Pancost motioned to participate in the ODOT 2025 Road Salt Program for 500 tons. Ms. Blake seconded the motion. Roll Call Vote on the Motion: All Ayes. **Resolution 2025-006**

Public Comment:

None

Old Business:

Ms. Blake reminding that Primary Election is coming up. She will also be picking 96 flags for Memorial Day use in the Township Cemeteries.

New Business:

Mr. Pancost has received the paperwork for a Parks Grant Application. He is currently working on gathering information for application for a grant. Village Gate roadway will have cracks filled for now. Longer term, the Village Gate roadway would need ground down and resurfaced. The trees at Riverside still need taken down. A quote was given for \$4,300 from Weaver Tree Company to take the trees down and cleanup afterwards. All signs from the ODOT Sign grant have been erected. Tina Potter at ODOT will be notified that the signs have been completed. There is ongoing work to install the city water line to the Township Facility from the new Village Water Tower.

Road:

There was some discussion between the Trustees and Mr. Matota around what roads are included in the Base & Alt Chip & Seal Bids that were submitted.

Zoning:

Washburn Resident has a dumpster on his property. A shed on the property is to be moved by May 6th 2025. Mr. Gano checked on properties on Norton Rd regarding multitude of animals. Chris Meduri is to follow up on the two Amish Winchell Rd properties. Mr. Gano has also been following up with the Health Department regarding a resident complaint of manure being dumped in a resident front yard. Mr. Gano received an anonymous letter & photos (no return address provided) with a complaint regarding a property next to Rolling Meadows that has a lot equipment, piles of material and such. There will be 3 BZA Variance Applications coming in the near future.

Police:

March 2025: 106 patrol hours, 19 traffic stops, 5 citations issued

Fire:

March 2025: 25 runs for the Township. Average response time 5:04

Ms. Blake motioned to pay the bills, Mr. Pancost seconded the motion. Roll Call Vote on the Motion: All Ayes.

Mr. Groselle adjourned the meeting. Meeting ended at 8:01pm

04-22-25 Meeting Payments and Receipts

Warrant	Payee	Description	Expenses	Received
12434	McMaster-Carr		\$84.32	
12435	Centerra Co-Op		\$1,044.24	
12436	Charter Communications		\$140.02	
12437	Gannet Ohio LocaliQ		\$18.25	
12438	Municipal Signs & Sales		\$705.00	
12439	Industrial Connections Inc		\$19.98	
12440	Portage County USAR Team		\$551.08	
12441	Mantua Hardware Lawn & Garden		\$147.97	
12442	Cuyahoga Landmark		\$693.71	
12443	Ascendance Trucks Midwest		\$1,541.57	
12444	Mars Electric		\$81.86	
12445	Ohio Edison		\$894.03	
12446	Thomas Matota		\$1,777.50	
electronic	Wages		\$14,255.78	
electronic	Windstream		\$113.85	
electronic	United Site Services		\$128.49	
electronic	Middlefield Bank	ACH Service Fees	\$25.00	
electronic	Middlefield Bank	Interest		\$1,803.19