

# Hiram Township Trustees

## Regular Meeting Minutes

June 17, 2025 at 7:00 PM, Hiram Township Complex

**Present:** Trustees; Chairman Jack Groselle, Steve Pancost and Debra Blake. Fiscal Officer Eric Hankinson. Zoning Inspector Rich Gano. Road Supervisor Tom Matota. Public; None

This meeting is being recorded to facilitate the written minutes. The recording will be preserved until the minutes are approved.

### **Reading of the Minutes:**

Mr. Hankinson read the Meeting Minutes from the May 20, 2025 meeting. Mr. Pancost motioned to accept the minutes. Ms. Blake seconded the motion. Roll Call Vote on the Motion: All Ayes.

### **Fiscal Officer:**

- OTARMA Representative Appointment Mr. Groselle motioned to be representative for OTARMA, and Mr. Pancost to be the alternate for the Township. Mr. Pancost seconded the motion. Roll Call Vote on the Motion: All Ayes.
- SLFRF information has been submitted and completed.
- OTARMA Insurance renewal will be submitted.

### **Public Comment:**

None

### **Old Business:**

None

### **New Business:**

The Trustees agreed to keep the payments to Hiram Village quarterly for EMS and Fire Protection instead of asking for them to be monthly in order for the Village Fiscal Officer to become accustomed to the position first.

Mr. Pancost received a call about flooding from a resident on Rt 700. Mr. Pancost directed the resident to call Portage County as they maintain the route, not the Township. There also was a tree down on Winchell. Mr. Pancost called Portage County to clean up the tree since Winchell is a County Road.

### **Road:**

New water line is complete. Waiting for Blazek Well to cap the old well and decommission it. Mr. Matota contacted Fire Chief Bill Byers on where Fire Extinguishers should be deployed in the main building. The Township is also now on a maintenance program for the extinguishers to check their yearly just like the AED located within the building. There is

also some road patchwork going on. Melway Paving needs to receive our signed paperwork. Mr. Matota was grateful of the new water line being complete as it no longer causes issues with washing vehicles, or the bathroom within the building.

**Zoning:**

6971 Village Gate New Home & Impact Fee permit. Pool permit for another resident submitted. Mongelo on Hankee Rd Ag Building. Letter went out to Ashley Kay on Norton Rd regarding multiple sheds on the property. Clarence & James Mengen on Herr Rd complained about neighbor. Letter sent to the neighbor by Mr. Gano about easement issue, garbage and rundown camper on property. Mr. Dye was sent a letter. Brockwell on Udall was sent a letter as well regarding equipment sitting in the yard. Mr. Gano still waiting for response from Chris Meduri regarding the Amish Ag Buildings being lived in on Winchell Rd.

**Police:**

May 2025: 105.5 patrol hours, 14 traffic stops, 6 citations issued

**Fire:**

May 2025: 27 Runs for the Township, Avg Response Time is 5:51

Mr. Pancost motioned to pay the bills, Ms. Blake seconded the motion. Roll Call Vote on the Motion: All Ayes.

Mr. Groselle adjourned the meeting. Meeting ended at 7:45pm

**06-17-25 Meeting Payments and Receipts**

<b>Warrant</b>	<b>Payee</b>	<b>Description</b>	<b>Expenses</b>	<b>Received</b>
12460	Centerra Co-op		\$1,102.27	
12461	Medical Mutual		\$162.06	
12462	Charter Communications		\$140.00	
12463	Carter Lumber		\$17.92	
12464	Mantua Auto Parts		\$2,750.00	
12465	Sarchione Chevrolet 2		\$93.41	
12466	Allied Corporation		\$884.22	
12467	Mayes & Sons Plumbing Co		\$53,400.00	
12468	Mantua Hardware Lawn & Garden		\$119.52	
12469	Marlboro Supply		\$95.00	
12470	Village of Hiram		\$91,450.00	
12471	Russel Standard Corp		\$153.60	
12472	Gee-Ville Auto Parts		\$29.94	
12473	Industrial Connections Inc		\$33.72	
12474	Cleveland Plumbing Supply		\$8.66	
12475	Ohio Edison		\$615.44	
electronic	Wages		\$10,616.44	
electronic	Windstream		\$113.85	
electronic	United Site Services		\$128.49	
electronic	Middlefield Bank	ACH Service Fees	\$25.00	
electronic	Middlefield Bank	Interest		\$1,719.03