

Hiram Township Trustees

Regular Meeting Minutes

August 19, 2025 at 7:00 PM, Hiram Township Complex

Present: Trustees; Chairman Jack Groselle, Steve Pancost and Debra Blake. Fiscal Officer Eric Hankinson. Zoning Inspector Rich Gano. Road Supervisor Tom Matota. Public; None

This meeting is being recorded to facilitate the written minutes. The recording will be preserved until the minutes are approved.

Reading of the Minutes:

Mr. Hankinson read the meeting minutes from the July 15, 2025 meeting. Mr. Pancost motioned to approve the minutes with corrections. Ms. Blake seconded the motion. Roll Call Vote on the Motion: All Ayes.

Fiscal Officer:

- Need to put a newspaper advert together for Road Maintenance position. Tom will follow up with Maplewood to see if any students (High School or Adult Continuing Ed) would be interested in applying.
- OTARMA Property Appraiser visited Township buildings. An OTARMA Risk Assessor will be visiting the Township in the near future.
- Will follow up with Ohio Edison on the LED streetlight replacement.
- Certified Letter sent to Lohr's on Alpha Road was returned.

Public Comment:

None

Old Business:

Mr. Pancost had a meeting with Chris Craycroft and Nick Mosco from Portage Parks District to look at Hiram Township's possible trail on the 6352 SR 82 premises. Some of the feedback given was to provide a survey to Township residents to gather feedback prior to further planning. Steve will gather more information before moving further along on this.

Mr. Groselle spoke with Kimble about possibly extending the current contract. Kimble stated that they can not extend the contract further. The contract will be to be put up for Public Bid again in the near future.

New Business:

None

Road:

Mr. Matota mentioned that the Employee Handbook states a 1 year probationary period for new hires. Will still need to determine what options are for offering Health Insurance given the recent changes in participation.

Washouts are being filled in with asphalt or compacted gravel depending on the berm composition. Chip and Seal should be happening soon.

Zoning:

Call from gentleman in the Rapids about a neighbor's lot with very high grass owned by Charles Patterson who lives in Cleveland. Mr. Gano will keep an eye on this going forward for possible 2 years not occupied non-conforming use. House on Norton Road that gets called on regularly has already been notified that the lot has too many sheds and manure dumped in the front lawn. A second letter will be sent to them. Herr Drive resident complaint about his driveway being used store a truck camper owned by a neighbor at the back of his driveway. Mr. Gano will follow up. Pinter property still sending complaints about the Moore Farm "Airport" regarding ultralights. Mr. Gano following up with County Prosecutors on their next steps. Mr. Gano also urging the Pinters to come to a future Trustees Meeting. It is almost 1 year since the Search Warrant was issued for the Amish buildings on Winchell Rd. Mr. Gano reached out to the Health Department again for follow up. No news from the Health Department. Mr. Hankinson responded to an Architecture firm from Kent that is working with a resident regarding possible Zoning Variance. They have yet to reach out to Mr. Gano for questions.

Police:

July 2025: 96.5 Patrol Hours, 12 Traffic Stops, 2 Citations Issued

Fire:

July 2025: Unknown

Ms. Blake motioned to pay the bills, Mr. Pancost seconded the motion. Roll Call Vote on the Motion: All Ayes.

Mr. Groselle adjourned the meeting. Meeting ended at 7:52pm

08-19-25 Meeting Payments and Receipts

Warrant	Payee	Description	Expenses	Received
12492	Industrial Connections		\$41.57	
12493	Toni DiNardo		\$516.00	
12494	Arms Trucking		\$923.61	
12495	Charter Communications		\$280.00	
12496	Cleveland Plumbing Supply		\$5.67	
12497	Centerra Co-Op		\$1,224.35	
12498	Mantua Hardware Lawn & Garden		\$63.00	
12499	Middlefield Farm and Garden		\$32.76	
12500	Hiram RCCA		\$105.00	
12501	Allied Corporation		\$166.35	
12502	Cuyahoga Asphalt Materials		\$2,432.70	
12503	Weaver's Tree Service		\$4,300.00	
12504	Ohio Edison		\$881.70	
electronic	Wages		\$16,976.06	
electronic	Windstream		\$120.85	
electronic	United Site Services		\$128.49	
electronic	Middlefield Bank	ACH Service Fees	\$25.00	
electronic	Middlefield Bank	Interest		\$1,719.03