

Hiram Township Cemetery

Rules and Regulations

The purchase of lots in Anchor-Moore Cemetery may be made through the Supervisor. Upon payment of the price of the lot(s), a deed will be drawn and recorded by the Fiscal Officer of Hiram Township Trustees. Purchase of a lot entitles the buyer to the right of burial only on said lot; the real estate remains the property of Hiram Township.

When more than one (1) "burial Lot" is purchased, the deed to the graves will not be delivered to the purchaser until the following requirements (pursuant to the Ohio Revised Code sections 517.07 A-C) along with the completed Hiram Township Cemetery Lot Transfer Form, are delivered to the Hiram Township Trustees:

1. The grantee shall provide to the Hiram Township Trustees, in writing, a list of the names and addresses of the persons to whom the grantee's property would pass by intestate succession.
2. The grantee shall notify the Hiram Township Trustees, in writing, of any subsequent changes in the name or addresses of any persons to whom the property would descend.
3. Any person who receives a Hiram Township Cemetery lot by gift, inheritance, or any other means other than the original conveyance shall, within one year after receiving such interest, give written notice of his/her name and address to the Hiram Township Trustees, and shall notify said Trustees of any subsequent changes in his/her name and address.

Lots not used nor intended to be used shall be returned to Hiram Township and the amount paid for the lot or lots at the time of purchase shall be refunded. No lots may be sold or transferred by individuals.

Burial Regulations

Holders of deeds for lots acquire the right of burial only, and are subject to the rules and regulations contained herein or that might be made in the future by the Hiram Township Trustees.

Lot fees and opening and closing fees shall be paid in advance of the opening. It is the obligation of the funeral director to collect and pay this money to the Supervisor. Burial is restricted to humans, no pets, etc. Only one (1) conventional burial per grave (adult or infant).

Ashes of cremations must be in a container and must be buried. No ashes shall be scattered within the confines of the cemetery. Ashes of cremations may be buried in occupied grave sites, with prior approval of the Trustees and/or their official designated representative. Such a request must be made in writing by the family member or a funeral director acting as their representative. This notarized request must be presented to the Supervisor prior burial. Ashes or infant burials may be done not using Township interment services. Hand tools only may be used. No full size graves may be dug by anyone but the cemetery personnel. \$25.00 fee for locating the site and supervising the work must be paid in advance.

All remains shall be in closed caskets and shall be placed in a concrete sealed vault of either the "air seal" or "top seal" type. Concrete sealed vault shall be, as defined by the funeral industry in general, rough boxes and grave liners are not acceptable. Cave proof fiberglass containers may be used for infant burials only.

Lowering devices must be used and shall be furnished by the vault company or funeral director.

The funeral director or his representative is required to stay at the site until the vault is sealed and in place.

Anyone wishing to back-fill any grave may do so using hand tools only. This work will be supervised by a Hiram Township employee and any time needed past 2:30pm will be charged \$25.00 per hour.

There shall be no burials on any legal holidays as defined by Section 1.14 of the Ohio Revised Code. "Legal Holiday" as used in this section includes, but not limited to, the following days:

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| 1. First day of January | New Year's Day |
| 2. Third Monday in January | Martin Luther King Day |
| 3. Third Monday of February | Washington-Lincoln Birthday |
| 4. Thirtieth day of May | Memorial Day |
| 5. Fourth day in July | Independence Day |
| 6. First Monday in September | Labor Day |

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| 7. Second Monday in October | Columbus Day |
| 8. Eleventh day of November | Veteran's Day |
| 9. Fourth Thursday in November | Thanksgiving Day |
| 10. Twenty-fifth day of December | Christmas Day |

Legal holiday also includes any day appointed and recommended by the Governor of this state or the President of the United States as a legal holiday.

If any day in this section as a legal holiday falls on Sunday, the next succeeding day is a legal holiday.

Headstones

All headstones are to be placed on the western most 24" of the lot.

There shall be a limit of one (1) above ground marker per grave.

Foundations are required for all markers. Installation of all foundations will be done by Township staff. The cost of which will be paid by the monument company or lot owner.

Government markers shall be placed on the headstone or flush with the surface of the grave.

No foot stones will be allowed unless they are placed flush with the surface of the grave.

There shall be no mausoleum structures or above ground burial structures erected within any of the Hiram Township Cemeteries.

General Rules

Winter decorations may be left in place until April 1. Any plants not removed by November 1 shall be removed by cemetery employees.

Shrubs and trees may be planted in designated areas only. The Township has the right to remove any shrub or shrubs, flowers, urns, etc. that interfere with normal operations of cemetery maintenance or which do not lend themselves to the proper appearance of the cemetery.

There shall be no plantings at the grave site in the Anchor-Moore Cemetery.

All funeral processions shall be under the direction and control of the cemetery Supervisor while they are upon cemetery grounds.

No children shall be admitted to the cemetery grounds, without the permission of the Supervisor, unless they are accompanied by a parent or other adult who shall be responsible for their conduct.

No firearms shall be permitted in the cemetery except those used in military funerals or Memorial Day services.

Charity burials shall be made only through the direction of the Hiram Township Trustees.

Motor vehicles shall be operated and parked only on marked driveways except Township cemetery equipment necessary for the carrying on the work of the employees of the Township.

The Supervisor shall have the power to enforce all of the Hiram Township Cemetery rules and regulations of Hiram Township and to exclude any person or persons who are violating the same.

The Supervisor shall be in charge of the cemetery grounds and building and, at all times, shall be responsible for the supervision and control of all persons within the cemeteries, including, but not limited to, the conduct of funerals, traffic, employees, plot owners and visitors.

In unusual circumstances, the Supervisor has the right and obligation to defer or delay burial proceedings until a decision can be made by the Hiram Township Trustees.

Hiram Township cemeteries are open to visitors daily from 8:00am until dark.

There are **NO LOTS AVAILABLE IN THE RIVERSIDE CEMETERY.**

A resident is defined as one who owns real property within the township or village, or one who lives within the township or village within the five years immediately preceding death, or one who left a residence within Hiram Township or Village in order to enter a nursing home or similar facility.

The existing interment fees quoted above shall be increased to cover the actual costs involved in removing and replacing any previously set graves markers. These additional costs shall be charged in addition to the existing flat rate costs. An additional fee of \$25.00 per hour will be charged to the funeral director for funerals which arrive at the cemetery after 2:30pm.

Interment Fees

	<u>Weekday</u>	<u>Saturday</u>	<u>No Sunday Interments</u>
Adult Graves	\$300.00	\$600.00	
Infants	\$100.00	\$200.00	
*Ashes	\$ 90.00	\$ 180.00	

Lot Prices

<u>Cemetery</u>	<u>Resident</u>	<u>Non-resident</u>
	Hiram Township	
	Hiram Village	
Anchor-Moore	\$300.00	\$550.00

This body of cemetery rules and regulations was re-adopted in its entirety by the Hiram Township Trustees at their year end meeting on December 30, 2013.